



Due to numerous requests for vendor self-audits and quality information, Styles Logistics, Inc. has compiled this list of business and quality information questions and answers. If this information will not satisfy your vendor/quality self-audit requirements, please feel free to contact us for additional information.

Styles Logistics Inc/ Skygeek does not manufacture any parts in-house.

Vendor Information

Company Name: Styles Logistics, Inc.

Address: 30 Airway Dr, Ste 2. Lagrangeville, NY 12540 USA

Phone: 888.759.4335

Fax: 845.677.6252

Website: www.Skygeek.com

Email: Service@Skygeek.com

Principal products or services: Distributor of Aviation Supplies

Years in Business: 51

Employees: 45

Quality Management System

Does your company have a quality manual? No

Does the company have a Quality Management System (QMS)? Yes

Is the QMS certified by a qualified third-party organization? No

What are the standards that the QMS is certified to? Styles Logistics, Inc. maintains a quality system that follows ASA-100 standard but IS NOT certified to that standard.

Management Responsibility

Does your company have a Quality Policy in place? Yes

Is there an organizational chart? Yes

Are Management review meetings held? Yes

Are quality procedures in place and available to all employees affecting quality? Yes

Contract Review / Purchasing

Is there a qualification process for suppliers? Yes

Is there an approved supplier list available to purchasing? Yes

Are purchase orders reviewed for accuracy to customer requirements and specifications? Yes

Are these reviews recorded? Yes

Are purchase orders used? Yes

Are purchase orders reviewed by Quality Assurance to ensure customer requirements are met? Yes

Are these customer requirements flowed down to suppliers? Yes

Are these reviews recorded? Yes

Are suppliers evaluated to assure that material supplied meets customer requirements? Yes

Customer Supplied Product

Are customers supplied material/items supplied to your company? No

Design Control

Is design control a part of your operations? No

Document Control

Are procedures in place to control the use of the latest drawing for all areas? N/A

Are there procedures for controlling all documentation affecting product configuration? N/A

Is there a procedure for assuring the adequacy of all documents (including changes)? N/A

Inspection

Are incoming materials inspected for conformity to specifications? Yes

Are receiving inspections documented? Yes

Are Purchase Orders available to receiving inspection? Yes

Are certification records available for received items? Yes

Does your company perform In-Process Inspections? N/A

Does your company perform Final Inspection? N/A

Are there written work instructions that provide directions or specific data? No

Is there a system for documenting inspections that have been performed? Yes

Are stamps required to indicate inspections that have been performed? N/A

Are rejected items segregated from other materials to keep from erroneously shipping to a customer?
Yes

Are records of inspection and acceptance maintained that show or are traceable to: Aviation Materials, Part Number, Purchase Order Number, Drawing, Revision, Heat/Lot Number, Inspector Identity, etc.?
Yes

Are copies of these records available as a part of each shipments certification? Yes, upon request

Measuring & Test Equipment Calibration

Are all measurement devices used for accepting parts periodically checked for accuracy? N/A

Are written records kept on each piece of measuring or test equipment, whether calibrated on site or externally? N/A

Are there written work instructions for calibrating or verifying each piece of measuring or test equipment that is completed on site? N/A

Is there a system for recalling measuring and test equipment on a periodic basis? N/A

Does the system ensure traceability to the National Institute of Standards and Technology? N/A

Non-Conforming Material

Are there segregated areas for the retention and storage of non-conforming materials? Yes

Is there a procedure for segregating and dispositioning non-conforming material? Yes

Are non-conforming materials & scrap clearly marked as such? Yes

Is there a system in place to notify customers of potential non-conforming material? Yes

Control of Quality Records

Do you assure traceability between your supplier and your customers? Yes

Material Certification is kept on file for at least 7 years from the date of sale.

Corrective & Preventative Action

Are there corrective action procedures to eliminate the causes of non-conformities? Yes

Are there preventive action procedures in place to prevent product defects or nonconformities? Yes

Are these corrective and preventive actions retained? Yes

Does management review these corrective and preventive actions? Yes

Are materials stored in such a manner to prevent damage or deterioration? Yes

Are materials identified adequately? Yes

Is proper packaging used to eliminate the possibility of damage? Yes

Internal Audit

Is there a documented internal auditing program? Yes

Are internal audits recorded and retained? Yes

How often are these audits performed? Semi-annually

Is there objective evidence that corrective action is taken when findings are noted? Yes

Training

Is there a documented training program? Yes

Is formal and on-the-job training documented? Yes

Shelf Life

Is there a documented shelf life program? Yes

Is there a list of materials that have shelf life limits? Yes